## SPECIAL NOTES:

- If the concrete pole base is located in the soil, level the ground three inches out from the base before installation.
- If the concrete pole base is located on a hard pavement that is not level, the installation of the foam that comes with the Poletector will help level the Poletector.

## STEP 1:

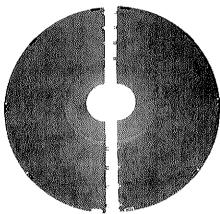
· Check to see if all parts are included.

## CONTENTS:

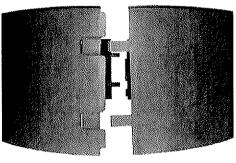
- One set of instructions
- Top (in two halves)
- Pole Protector Rings\*
- 2"x2"x80" foam pieces\*

#### Plastic bag containing:

- 2 Double Tough-Lock Clips
- 6 Single Tough-Lock Clips
- 8 Arrow Clips
- \* The quantity of Pole Protector Rings AND foam pieces will vary depending on the base height.



Top (in two halves)



Pole Protector Rings



2"x2"x80" pieces of foam

#### Plastic bag containing:



2 Double Tough-Lock Clips



6 Single Tough-Lock Clips

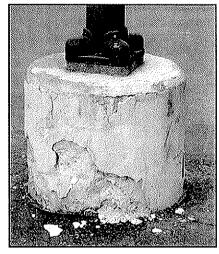


8 Arrow Clips

### STEP 2:

# VERIFY THAT THE GROUND AROUND THE CEMENT BASE IS LEVEL

- If the concrete pole base is located in the soil, level the ground three inches out from the base before installation.
- If the concrete pole base is located on a hard pavement that is not level, the installation of the foam that comes with the Poletector will help level the Poletector.



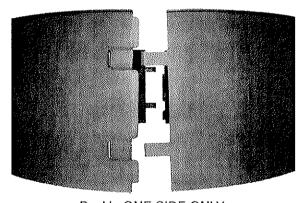
Level the ground around the base

## STEP 3:

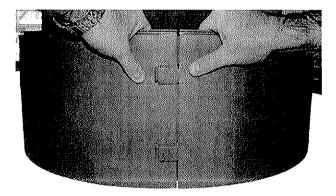
#### FITTING THE POLE PROTECTOR RINGS

- · Locate your set of Pole Protector Rings.
- Fit together the male tabs into the female buckles on ONE SIDE ONLY.
- Use FIRM thumb pressure at the buckle side to make sure the tabs are firmly buckled.

Note: if you purchase logos, determine where you would like them to appear and plan your ring layout accordingly.



Buckle ONE SIDE ONLY



Use FIRM thumb pressure to buckle

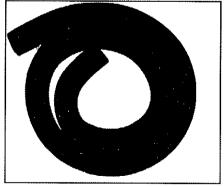
(STEP 3 continued on next page)

# STEP 3: (continued) INSTALL THE FIRST POLE PROTECTOR RING

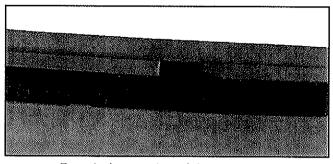
- Place ring around POLE (not the concrete) before you begin the process of snapping the ring closed.
- Make sure that the FEMALE (grooved side of the ring) is facing UPWARDS towards the top of the light pole.
- Use FIRM thumb pressure at the buckle side to clip the ring together.
- · Let the ring drop to the bottom of the concrete base.
- Check that the bottom ring (first ring) is sitting fairly level. Uneven ground can make installation difficult, and decrease the attractive fit of the product.
- Install one of the 2"x2"x80" foam pieces between the ring and the concrete base.

#### INSTALL THE REMAINING RINGS

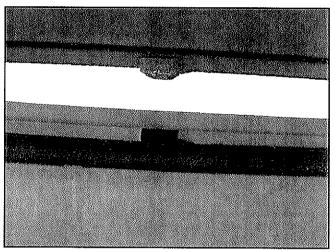
- · Repeat the above process for the second ring.
- Once the second ring is dropped down onto the first ring, start at the HORIZONTAL ALIGNMENT POINTS (notches visible on the sides of the rings) and clip MALE edge into the FEMALE groove. Work the horizontal seams together. Go to the other side, and repeat the process.
- Repeat this process for the remaining rings.



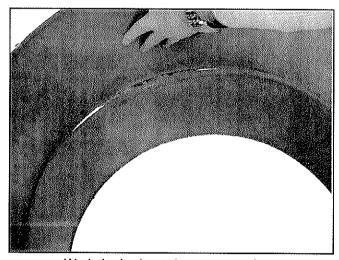
2"x2"x80" pieces of foam



Female (grooved side) faces upward



Horizontal alignment point, note the notches



Work the horizontal seams together

Note: For customers using logos with square light poles, be sure your logo is facing the desired direction BEFORE placing the top. Make sure your top seams match your side seams. Once the top is clipped, it CANNOT be turned on a square light pole!

## STEP 4:

#### PLACING THE TOP

· Align the two top halves around the pole and rest on the top of the rings.

The following steps show how to install the Arrow Clips, followed by the Tough-Lock Clips.

#### PLACEMENT OF ARROW CLIPS

- · Place the Arrow Clip into the top and bottom holes FIRST.
- · While installing the clips, support the top by holding it from the bottom to insure that the clip engages fully.
- · Repeat the process on the opposite side.
- · Install the remaining Arrow Clips.

#### INSTALLING TOUGH-LOCK CLIPS AT TOP SEAM

- Install a Double Tough-Lock Clip at the top seam.
- · Repeat on the opposite side.

· Install Single Tough-Lock Clips into the six

